

Powell United Methodist Church

Job Description Contemporary Music Director

Main Goal: Develop, implement, and coordinate the contemporary music ministry of Powell UMC to enhance the spiritual experience of the congregation.

Personal Characteristics, Skill and Requirements:

1. Must be a growing Christian, deepening his/her personal relationship with Jesus Christ and modeling this to others.
2. Ability to administer ministry programs without much oversight.
3. Demonstrate experience in organizational administration.
4. Be a good communicator, one on one, in small and large groups
5. Demonstrated experience and ability to develop positive relationships of trust and respect with members of the church, the neighborhood school and the larger community.
6. Demonstrated experience and ability to be a team player who can relate well to the overall goals of Powell UMC and work cooperatively with the Senior Pastor, ministry leaders and staff.
7. Pass the required background check
8. If hired, you must be a faithful member of Powell UMC.

Time Requirement: 52 work weeks, 10-15 hours per week (hours will vary based on availability/skills of candidate)

Reports to: Lead Pastor and Staff Parish Relations Committee.

Compensation: Salaried position.

Minimum Qualifications:

- Possess knowledge and previous experience in leading a band.
- Musical knowledge necessary to lead a contemporary praise band.
- Demonstrated leadership and communication skills.
- Working knowledge of computer software such as Microsoft Word, Excel, internet communications, and EasyWorship or ability to learn.

Essential Functions:

1. Supervise, equip, and empower contemporary music groups.
2. Lead and rehearse the Praise Band.
3. Build and maintain a strong contemporary music band.
4. Communicate and become familiar with all music-related audio-visual needs.

5. Assure that all music related equipment is properly maintained.
6. Participate in worship planning sessions when possible.
7. Assure that slides are ready for Sunday morning.

Communication

Keep congregation informed of ministry happenings via enotes, weekly bulletin, emails, the website, and social media.

Miscellaneous Responsibilities

1. Be present on Sunday mornings.
 2. Participate in church staff meetings when possible.
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