

Powell United Methodist Church

Job Description Youth Ministry Director

Main Goal: To provide opportunities for youth (6th grade-first year of college) to experience God's love and be encouraged to follow Jesus that they may become faithful disciples of Jesus Christ.

Hours: Full Time, 40 hours per week
Reports to: Pastors and Staff Parish Relations Committee
Compensation: Salaried position
Benefits: Vacation and paid holidays as defined in Employee Handbook
Pension

Minimum Qualifications:

- Bachelor's degree in a related field is preferred.
- Experience in organizing and/or leading youth programs or activities.
- Able to accompany youth on scheduled activities including overnight travel.

Personal Characteristics, Skill and Requirements:

1. Must be a growing Christian, deepening his/her personal relationship with Jesus Christ and modeling this to others.
2. Ability to independently administer ministry programs.
3. A love for teens and the ability to relate with them well.
4. Organizational and administration skills.
5. Experience recruiting, training, supervising, and delegating responsibility to volunteers.
6. Strong communication skills, one on one, in group settings.
7. Ability to develop positive relationships with members of the church, the neighborhood school and the larger community.
8. A team player who can relate well to the overall goals of Powell UMC and work cooperatively with the Pastors, ministry leaders and staff.
9. Pass the required background check
10. If hired, you must be a faithful member of Powell UMC.

Position Responsibilities:

Youth Ministry

1. Provide vision and leadership for ministry with youth at Powell UMC.
2. Recruit, train, and support adult volunteers to work within youth ministries.

3. Pursue ways to engage youth and their families in the life and leadership of the church.
4. Plan and lead weekly youth programming and special events (such as concerts, district youth events, fellowship events, etc.)
5. Plan and lead an annual confirmation class.
6. Evaluate and order needed curriculum for youth classes.
7. Ensure open and regular communication with youth and parents via in person meetings, email, church communications, and social media.
8. Ensure that all areas of our Youth Ministry are following the guidelines of the Safe Sanctuaries policy set forth by Leadership Board.
9. Keep records of youth participation and manage the youth ministry budget.
10. Keep parents updated on ministry strategies and plans in a way that encourages partnership and involvement.

Youth Ministry beyond Our Church

1. Plan and lead an annual youth mission trip
2. Plan and lead retreats
3. Plan and lead youth mission projects
4. Encourage participation in district events and summer church camps

Beyond High School

1. Maintain a roster of all our college aged students
2. Assist high school graduates to connect with campus ministries
3. Coordinate efforts to stay connected with our college students
4. Work with pastor as we identify the ministry needs for young adults in our church

Miscellaneous Responsibilities

1. Be present on Sunday mornings.
2. Participate in church staff meetings.
3. Ensure communication of youth activities to the congregation.